



**MASTER OF SCIENCES IN NURSE-MIDWIFERY
PROGRAM**

**STUDENT HANDBOOK
COLLEGE OF NURSING – JEDDAH**

ACADEMIC YEAR 2022-2023

Contact

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[King Saud University for Health Sciences website](#)

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Dean's Welcome Message

Greetings! It is with great honour and privilege to welcome you to the College of Nursing – Jeddah at King Saud bin Abdulaziz University for Health Sciences (KSAU-HS).

Our College was established at the beginning of the Fall Semester 2006/2007 under (KSAU-HS). The College is philosophically consistent with the KSAU-HS's mission to be a centre of excellence in teaching, research, clinical practice and service to the community. The specific aim of the College is to contribute in overcoming the shortage of national nurses in Saudi Arabia and enhancing the quality of care through the professional excellence of our graduates.

You will enter the noble profession of nursing as future Saudi nurses with the utmost pride because we are committed to our mission by inspiring professionals and students through an interdisciplinary approach while developing skilled clinicians, leaders, educators, researchers, and innovators in nursing. Our programs are designed with advanced curricula at both the undergraduate and graduate levels, supported by innovative simulation technologies and clinical experience. We prepare nurses with high quality nursing education, professional practice, and leadership skills to provide holistic healthcare, conduct research, and promote health in communities.

In addition, collaboration have also been established to utilize clinical learning opportunities at other health institutions and in alignment with vision 2030 of Kingdom of Saudi Arabia, we are aiming to have a transformation in the nursing profession towards the preparation of our students to strengthen clinical and leadership skills to function independently as professional nurse.

I wish you success on your learning journey and may you gain valuable experience that will enable you to face the world as an educated individual with confidence and a proud professional nurse.

Dr. Hend Alnajjar

Dean, College of Nursing-Jeddah

King Saud Bin Abdulaziz University for Health Sciences

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Introduction

The Colleges of Nursing consists of three colleges located in three campuses within the King Saud bin Abdul-Aziz University for Health Sciences (KSAU-HS) in Saudi Arabia. The Colleges were established by Royal Decree number 18226 dated 11/9/1422H (2001). The College of Nursing – Riyadh was established in March 2002 and it is located in the Central Region of Saudi Arabia. College of Nursing - Jeddah was established in September 2006 and it is located in the Western Region. The College of Nursing – Al-Ahsa was established in September 2008, and it is located in the Eastern Region.

KSAU-HS Vision, Mission, Values & Objectives

KSAU-HS mission, vision and core values are prepared with the consideration of Islamic values, societal perspectives, Saudi Vision 2030, national development plan and strategic goals, policies, and future plan for higher education in the Kingdom of Saudi Arabia, national and international accreditation requirements, and stakeholders' inputs. These statements aim toward ambitious and balanced transformation to address the national requirements while keeping the global dimension. Based on the above, the mission, vision and core values were formulated.

Vision

To achieve global leadership in health professions education with commitment to excellence in research, patient care, and community service.

Mission

KSAU-HS provides high quality health sciences education, health-related research, and community services that promote the health of society.

Core Values

Ethical behaviour: Honesty, respect, fairness, and compassion.

Teamwork: Collaboration and cooperation.

Accountability: Fulfilling duty.

Transparency: Acting with clarity.

Excellence: Commitment to quality performance, innovation, and creativity.

Major Objectives

1. To offer innovative postgraduate health education programs that meet the highest international standards in an intellectually rich student-centred environment.
2. To create highly competent healthcare professionals who think critically, communicate effectively, maintain Islamic values, respect societal perspective, and promote exemplary citizenship.
3. To use the rich expertise and resources of affiliated clinical institutes and service activities to improve the health status and well- being of society.
4. To foster a strong research culture within the university.
5. To be a public-spirited and internationally engaged institution that is highly regarded for its distinctive contributions and services to Saudi society and the international community.

Master of Science in Nurse-Midwifery Program Mission and Objectives

Mission

The MSNM program at KSAU-HS is adopting the university mission that prepares clinically, scholarly, and culturally competent nurse midwives who provide quality care to women, new-borns, families, and communities.

Program Goals

1. Prepare midwives to provide quality care to women, new-borns, families, and communities.
2. Equip graduates with the skills needed to interpret and apply research findings into evidence-based midwifery practice.
3. Promote leadership, professional conduct, and culturally competent graduates.
4. Establish partnership with community agencies to promote health outcomes of women, new-borns, and families.

Program Description

A standard two-year midwifery master program is offered by CON-J at KSAU-HS that incorporates a variety of learning experiences and knowledge with midwifery professional education as a theoretical basis. It is designed for university graduates with Bachelor of Science in Nursing degree to prepare students for work with individuals, families, and groups within the growing and changing health-care environment.

1. The program title is Master of Science in Nurse-Midwifery (MSNM).
2. Fifty-four credit hours are the total credit hours needed for completion of the program.
3. Master of Science in Nurse-Midwifery degree is the “Award” granted on completion of the program.
4. The professional job that is obtained by completing the program is “Certified Nurse Midwife”.

Curriculum Study Plan

| Level | Course Code | Course Title | Required or Elective | Credit Hours | Pre-Requisite Courses |
|----------------|-------------|---|----------------------|--------------|---|
| Level 1 | | | | | |
| | NURS 511 | Midwifery Care 1: Gynecology and Family Planning | Required | 2 | None |
| | NURS 512 | Midwifery Practicum 1: Gynecology and Family Planning | Required | 4 | None |
| | NURS 513 | Advanced Pathophysiology | Required | 2+1 | None |
| | NURS 514 | Advanced Health Assessment | Required | 2+1 | None |
| | NURS 515 | Ethical and Legal Issues | Required | 2 | None |
| | NURS 516 | Genetics and Embryology | Required | 2 | None |
| | | Total | | 16 | |
| Level 2 | | | | | |
| | NURS 517 | Midwifery Care 2: Pregnancy and Prenatal Care | Required | 3 | Midwifery Care 1: Gynecology and Family Planning NURS 511 |
| | NURS 518 | Midwifery Practicum 2: Pregnancy and Prenatal | Required | 4 | Midwifery Practicum 1: Gynecology and Family Planning NURS 512 |
| | NURS 519 | Clinical Pharmacology | Required | 2 | None |
| | NURS 520 | Theoretical Foundation for Nurse-Midwifery | Required | 2 | None |
| | NURS 521 | Research for Advanced Nursing Practice | Required | 2 | None |
| | | Total | | 13 | |
| Level 3 | | | | | |
| | NURS 611 | Midwifery Care 3: Labor and Delivery | Required | 3 | Midwifery Care 2: Pregnancy and Prenatal Care NURS 517 |
| | NURS 612 | Midwifery Practicum 3: Labor and Delivery | Required | 4 | Midwifery Care 2: Pregnancy |

| | | | | | |
|----------------|----------|--|----------|-----------|--|
| | | | | | and Prenatal Practicum NURS 518 |
| | NURS 613 | Health Education and Counseling | Required | 2 | None |
| | NURS 614 | Evidence Based Nursing Practice | Required | 2 | None |
| | NURS 615 | Master Thesis 1 | Required | 3 | Research for Advanced Nursing Practice NURS 521 |
| | | Total | | 14 | |
| Level 4 | | | | | |
| | NURS 616 | Midwifery Care 4: Postpartum, Breast Feeding and Newborn Care | Required | 2 | Midwifery Care 3: Labor and Delivery NURS 611 |
| | NURS 617 | Midwifery Practicum 4: Postpartum, Breast Feeding and Newborn Care | Required | 4 | Midwifery Practicum 3: Labor and Delivery NURS 612 |
| | NURS 618 | Well Woman Health Care | Required | 2 | None |
| | NURS 619 | Master Thesis 2 | Required | 3 | Master Thesis 1 NURS 615 |
| | | Total | | 11 | |

Description of Courses

All courses offered in MSNM program are listed in relation to course title, course code, course description, and learning outcomes. The number enclosed in parentheses indicates the number of credit hours for the courses.

Admission and Registration

The process of admission and registration is started by the deanship of admission and registration.

Admission Requirements

- Saudi nationality
- Have Baccalaureate Degree in Nursing from a recognized university
- GPA not less than 3.75 out of 5 or equivalent
- Have Saudi Nursing License
- Age less than 35 years
- Medically fit (Free from disabilities that may interfere with practice).
- Have at least one year of clinical experience in Obstetrics and Gynaecology units
- For employed applicants, an employee agreement letter to study full-time for two academic years
- Two recommendation letters from previous faculty and/or supervisors
- Passing the personal interview
- Pass the English Proficiency Test (TOFEL score 70 or more/IELTS score 6 or more)
- [Deanship of Admission and Registration Link](#)

Students' Academic Rights

- a) Getting the student handbook that provides information about the university, its policies and facilities including *Other student right bylaws* [Study & Examination Bylaws](#)
- b) Organizing an orientation program for the freshmen at the beginning of the academic year.
- c) Upon admission at the college, a student can be given a certified study plan that indicates the number of credits, levels, courses, and the graduation requirements (Upon request).
- d) Each faculty has to clarify for the students in the first lecture the course contents, objectives, topics, and achievable skills, testing and assessment methods.
- e) Participating in the assessment of the provided education and using the feedback to improve the education quality at the university.
- f) Creating a suitable environment for a better understanding and achievement by providing all the available learning materials.
- g) Having access to the schedules before the beginning of the academic year and the registration procedures for the available courses.

- h) Faculty members have to adhere to the time of the lectures and exams and fulfil all the academic hours of the courses. If necessary, faculty may change the time of the lectures or cancel them provided that the students are familiar with that. Cancelled lectures as well as the lectures in which the faculty was absent have to be delivered again upon coordinating with the concerned department and students.
- i) Having the opportunity to discuss with the faculty all the student-related questions and performance during the lectures or office hours without penalizing the students.
- j) Exam questions have to be in accordance with the course objectives and are taken from the course syllabus or the topics that have been raised during the lectures. The marks of the exams have to be distributed logically to guarantee a fair assessment of the students' skills.
- k) Conducting all the exams unless there is a reason specified in the rules and regulations in this matter.
- l) The students can get feedback about the midterm exams before the final exam upon completion of grading.
- m) The students have the right to request a second revision of their exam after it has been submitted in accordance with Study and Examination bylaws.
- n) Helping the students to get all their rights on campus by the administrative and academic authorities in accordance with the university rules and regulations.
- o) All faculty and staff members have to respect the students and give them all their academic and moral rights.

Non-Academic Rights

- a) Students have the right to be treated fairly and with dignity as well as creating a peaceful and safe learning environment. In addition to protecting students from discrimination and threatening.
- b) Issuing an identification card to have access to all the services provided by the university in accordance with the policies.
- c) Students have the right to be protected against improper disclosure of their education records and personal information.
- d) Participating in all campus activities according to the university rules and regulations.
- e) Students have the right to access medical care in all university-related hospitals and clinics.

- f) Having access to all the university services and facilities in accordance with the university rules and regulations.
- g) Students have the right to get all the legal financial rewards and stipends.
- h) Students have the right to participate in workshops, domestic and abroad programs, and trips as well as the cultural activities, local community services and voluntary work.
- i) Students have the right to file a complaint regarding any matter against any faculty, unit in accordance with the rules and regulations specified in *student right bylaws*. Students should be enabled to follow up with their complaints with the concerned department in the university.
- j) Students can complain about a disciplinary action to be taken against her as per the *student right bylaws*.
- k) Student's file and its contents must be kept within the university and must be handled with integrity. No file contents will be handed except to the student, her parents, or any government authority whose regulations stipulate that. None of the file contents should be exposed or published unless this is part of the disciplinary action taken against the student.

For full students' Rights and responsibilities, please refer to the below link:

[Students Bylaws](#)

Academic Affairs Department

Registration and Scheduling Process

1. Students' registration in courses will be entirely automatic before the start of each academic semester (unless they are academically dismissed) and will not require academic advisors' approval or confirm\ of registration by the Academic Affairs.
2. Each student is responsible for the courses she has been registered in. Students' attendance will be taken and counted from the first day of the beginning of classes.
4. Any student who is not able to attend the classes must apply for the college's approval to drop the semester. Otherwise, the student will be considered as failed in all registered courses.
5. Both students and their related academic advisors will receive the students' registered course schedules through the SIS during the week preceding the beginning of classes.

Academic Counselling

Academic Bylaws

- [Academic Bylaws](#)
- [Study and Examinations Bylaws](#)
- [Students' Rights and Responsibilities Bylaws](#)

Academic Policies and Procedures

- Students' Engagement
- Academic Counselling

Academic Counsellor

1. Upon admission to the college, every student is assigned to an academic counsellor who is available to answer questions about courses and program, to review the past, current, and proposed course work, to guide educational and career planning and to help with academic-related problems.
2. All students must be officially notified about their assigned academic counsellor through the SIS.

3. The academic counsellor must contact the students assigned to her to schedule the counselling appointments.
4. All students must meet with their academic advisors several times during each semester to review their progress, or to consult for any other study or related issues.

ACUS: [Academic Counseling Unit System \(ACUS\)](#)

Students are expected to:

1. Set time for scheduling advisory meetings with the academic counsellor.
2. Be open-minded to the academic advisors' recommendations and be willing to act on areas that require improvement.
3. Read all the college communications and meet all college deadlines that might affect their academic performance.

Student Attendance and Absenteeism

- Three letters of absenteeism warning will be sent to the student by SIS as follows:

At a rate of (10%) absenteeism the first letter of warning.

At a rate of (15%) absenteeism the second letter of warning.

At a rate of (20%) absenteeism the third letter of warning.

- In each given semester **25% rate of absenteeism** for each course is considered the maximum to be reached.
- Students with absenteeism **at greater than 25%** in a specific course during the semester shall be deprived from taking the final examination and will be considered as a failure in the course and will be given the denial grade (DN).
- The names of DN students are announced five business days' minimum before the exams and giving the students the right to appeal within five business days after that date of announcement.
- Sick leaves (original copy) must be submitted to the Student Affairs Department within a week from the date of the absenteeism notification and copy must be submitted to the course coordinator and Academic Affairs as soon as the student reports back to classes. Student Affairs Department should notify Academic Affairs about the sick leave immediately.
- Sick leaves must be from governmental hospitals.

Clinical site Attendance:

1. Attendance in all scheduled clinical and lab experiences are expected.
2. Transportation to and from home, clinical, lab and college classes is the student's responsibility.
3. Students are expected to:
 - Participate in the required clinical experiences necessary to develop midwifery skills.
 - Care for a variety and sufficient number of patients (As indicated in each course logbook).

Assessment and Examination

Course requirements and mark distributions are incorporated in the course and field specifications, and clinical logbooks, which are posted into the blackboard at the beginning of the semester. Academic advisors review requirement in each semester with each advisee. All assessment and examination material are conducted, monitored, and stored in the assessment unit.

Rules and Regulations

1. The date of the midterm exams and the distribution of assignments, and participation are announced by the course coordinator at the beginning of each semester as per the course specification.
2. The student can get feedback about the midterm exams before the final exam upon completion of grading.
3. Students have the right to object to their grade within five working days from the date the midterm-exam is posted.
4. The student should not have previously made five requests of result review of final exam answer papers in courses they have already studied.
5. Students have the right to submit an official appeal to the Associate Dean/ Dean for result review of the final exam answer papers within ten working days after the final exam grades are announced.
6. If the student approves the accuracy of exam correction, they sign on their appeal. If the student disapproves the accuracy of the exam correction, the appeal will be submitted to the associate dean of academic affairs or a delegate.
7. The maximum number of result review requests by a student is limited to TWO in one academic year.

8. Any student cannot request more than total of three exam review during her college study if all the three revisions proved to be related to inaccurate complaints.
9. The grade calculated for the student who is absent from the final examination without accepted excuse shall be zero in the exam.
10. Students who are absent from the final examination in any course and the College Council or whoever it delegates accepted their excuse shall be given the grade they obtain after sitting for the re-sit exam.
11. Students cannot enter the final exam half an hour after its commencement and are not allowed to leave the room during the first half an hour after the exam begins.
12. Cheating or attempting to cheat in an examination and/or violations of instructions and examination procedures are actions subject to punishment in accordance with disciplinary rules issued by the university.
13. Students should be on time for each examination.
14. Students must continue following the dress code policy during the examination.
15. Students are not allowed to bring any bags/books into the examination rooms.
16. No electronic devices such as electronic dictionaries and smart watches will be permitted into the examination room. Calculators may be allowed if the examination requires a mathematical solution.
17. Students are expected to bring enough pens, pencils, rulers and erasers for use during the examination. Sharing of such items is not permitted during an examination.
18. Students should turn off all mobile phones during the examination.
19. The course instructor will be available during the first 15 minutes and last 30 minutes of the examination time to answer questions.
20. Students in need of the toilet must be escorted during the examination.
21. When a student withdraws from CON or drops the semester, all registered courses will be given “Withdrawn” grade, code “W”.
22. Students whose absenteeism exceeds 25% in a specific course are prohibited from taking their final examination for that course and hence will be given “Denied” grade, code “DN”.

Re-sit Assessment: An examination that is administered for failing students in courses specified by the College Council or any authorized body.

Grading System

| Course | Assessment task | Percentage of Total Assessment Score |
|----------------------------|--------------------------------------|--------------------------------------|
| Theory Courses | Written Exams: | |
| | Quiz | 10% |
| | Midterm | 20% |
| | Final | 40% |
| | Course assignment | 25% |
| | Professional conduct and attendance | 5% |
| | Total | 100 Marks |
| Practicum Courses | Clinical Performance Appraisal I | 10% |
| | Clinical Performance Appraisal II | 10% |
| | Clinical Performance Appraisal III | 10% |
| | Midterm OSCE | 5% |
| | Clinical Competencies | 35% |
| | Assignments | 5% |
| | Professionalism and attendance | 10% |
| | Final OSCE | 15% |
| | Total | 100 Marks |
| Advanced Health Assessment | Written Exams: | |
| | Quiz | 5% |
| | Midterm | 10% |
| | Final | 40% |
| | Clinical: Competencies evaluation | 10% |
| | Midterm OSCE | 5% |
| | Final OSCE | 10% |
| | Course assignment | 15% |

| | | |
|--|-------------------------------------|------------------|
| | Professional conduct and attendance | 5% |
| | Total | 100 Marks |

| Course | Assessment task | Percentage of Total Assessment Score |
|------------------|--|---|
| Master Thesis I | Research proposal and data collection tool | 30% |
| | Introduction chapter | 10% |
| | Literature review chapter | 25% |
| | Methodology chapter | 25% |
| | Progress of master research project | 10% |
| | Total | 100 Marks |
| Master Thesis II | Data collection, entry and analysis, and results chapter | 30% |
| | Discussion chapter | 20% |
| | References | 5% |
| | Thesis review | 20% |
| | Thesis presentation | 15% |
| | Progress of master research project | 10% |
| | Total | 100 Marks |

Graduation Requirements:

In order to be awarded the master's degree in nurse-midwifery, the student must have a cumulative GPA of 3.75 out of 5.0; must successfully complete all the courses taken for credit as an MSN student; and must submit a master thesis.

Academic Record:

The statement of the students' academic progress should include courses studied in each semester with course code, numbers, title and specified credit hours, and the grades obtained (with values and symbols). The record will indicate semester GPA, the cumulative GPA, and the overall grades.

Academic Warnings and Dismissal:

If the cumulative GPA of a student falls below 3.75 during any semester, the student will be placed on academic probation. To be removed from probation, the student must have a cumulative GPA of 4.0 or higher in the next two academic semesters she is registered. If the student fails to be removed from academic probation at this time, she may be dismissed from the program.

Incomplete Grade:

A temporary grade is given when the student cannot complete a course in due time. Its symbol in the academic record is (IC). The "Arrangement to Resolve a Grade of Incomplete" form must be completed prior to the end of the semester. The course must be completed by the next semester, otherwise unless alternative provisions are made, a grade of F will be assigned.

Dropping a Semester:

A student who discontinues study within a semester is not regarded as having failed if she produces a justifiable reason to the program Committee or the College Council at least 4 weeks before the final exam in the concerned semester.

Postponement of Study:

A student may postpone studies prior to the beginning of a semester for a valid reason acceptable to the Program Committee or College Council provided that the period of postponement does not exceed two consecutive semesters or a maximum of four non-consecutive semesters during the prescribed period of study in the College, otherwise the student will be dismissed from the program.

Discontinuation of Studies:

If a student discontinues her studies within a semester without applying for a postponement of studies, she will be dismissed, and her enrolment will be cancelled.

Leave status:

Student who needs to take “leave status” for valid reason should complete the proper form (Academic Affairs Office).

Student transfer from one college to another within the same university:

- The student may transfer from one college to another within the same university after the approval of the College Council.
- The Dean of the College, to which the student belongs, will submit the recommendation of the committee to the university council or a deputy.
- If the transfer is approved, a form of transfer shall be sent to the Deanship of Admission and Registration to change the student’s record.
- The academic record of the student transferred from one college to another includes all the courses they have studied along the semester and cumulative GPA obtained throughout their study at the university.